

**FULL BOARD MEETING MINUTES**  
**of the**  
**BOARD OF OCCUPATIONAL THERAPY PRACTICE**  
**301 S. Park Ave. 4<sup>th</sup> Floor Large Conference Room**  
**11:05 a.m. to 11:45 a.m.**  
**TUESDAY, APRIL 3, 2018**

**1. Call To Order - Establish Quorum - Introduction of Board & Staff Members Present (00:00:12)**

Mr. Naprstek called the meeting to order at 11:05 a.m.

**Board Members Present by Phone:**

Mr. Nate Naprstek, OTR, Chair  
Ms. Heather MacMonegle, OTR  
Ms. Brenda Toner, OTR

**Board Members Not Present:**

Ms. Lora Wier, Public Member  
Vacant, Public Member

**Board Staff Present:**

Mr. Ian Marquand, Executive Officer  
Mr. Mark Jette, Board Counsel  
Ms. Jodi Koehnke, Administrative Specialist

**Guests Present:**

Kristen Neville, AOTA

**2. Approval and Tentative Modification of Agenda Order (00:01:56)**

**Motion (00:02:19):** Mr. Naprstek moved to approve the agenda with no amendments. Ms. Toner seconded. The motion carried unanimously.

**3. Review Minutes (00:02:34)**

- a. February 20, 2018 Full Board meeting

**4. Public Opportunity to Comment (00:02:59)**

The presiding officer read the statement of public participation. No members of the public were in attendance who wished to comment.

**5. Division Administrator Update—Mr. Todd Younkin, BSD Administrator (00:03:51)**

**6. Board Action**

**a. Non-Routine License Applications (00:04:04)**

**b. Modality Applications (00:04:06)**

**c. Continuing Education Provider Requests for Approval (00:04:17)**

- i. Friends of Autism Great Falls—Managing Frustrations & Anxiety--5 hours (00:04:40)

**Motion (00:05:02):** Mr. Naprstek moved to approve Friends of Autism Great Falls, Managing Frustrations & Anxiety for 5 hours. Ms. MacMonegle seconded. The motion carried unanimously.

- ii. MT Geriatric Education Center—2018 Montana Gerontology Society Conference—10 hours  
**(00:05:26)**

**Motion (00:05:49):** Ms. MacMonegle moved to approve the 2018 MT Gerontology Society Conference for 10 hours. Mr. Naprstek seconded. The motion carried unanimously.

- iii. MT Geriatric Education Center—2018 Spring Geriatric Health Series-Dementia—15 hours  
**(00:06:20)**

**Motion (00:07:05):** Ms. MacMonegle moved to approve MT Geriatric Education Center 2018 Spring Geriatric Health Series on Dementia for 15 hours. Mr. Naprstek seconded. The motion carried unanimously.

- iv. MT Geriatric Education Center—Alzheimer's Disease and Dementia Care Seminar--7 hours  
**(00:07:29)**

**Motion (00:08:23):** Mr. Naprstek moved to approve MT Geriatric Education Center Alzheimer's Disease and Dementia Care Seminar for 7 hours. Ms. MacMonegle seconded. The motion carried unanimously.

**d. Continuing Education Audit**

- i. Judith Vos Ferneau **(00:08:41)**

**Motion (00:10:07):** Ms. Toner moved to approve Judith Vos Ferneau's hours for the audit. Mr. Naprstek seconded. The motion carried unanimously.

**e. Legislation**

- i. Update on 2019 legislative proposal re: modality requirements **(00:10:26)**

**f. Rulemaking (00:13:23)**

- i. Rule amendments approved by the Board for notice
  - A. 24.165.401 (Fees) **(00:14:48)**
  - B. 411 (Board Filing Practices) **(00:17:34)**
  - C. 2101 (Continuing Education) **(00:18:28)**

**Motion (00:24:01):** Ms. MacMonegle moved to change the wording and amend ARM 24.165.2101(7)(iii) to read "the course must be germane to the profession;" and striking all other language. Ms. Toner seconded. The motion carried unanimously.

The Board agreed to bring this rule back to the July meeting for further discussion.

- D. 2115 (Renewals) **(00:35:20)**
- E. 24.165.2301 (Unprofessional Conduct) **(00:35:55)**

- ii. Small business impact statements for proposed amendments **(00:36:57)**

This item will be placed on the July agenda.

**g. Scheduling of Next Meeting (00:38:04)**

- i. Tuesday, July 10, 2018 11:00 a.m.

**7. Executive Officer Report (00:38:39)**

- a.** Budget Report
- b.** Applications/Licenses/Renewals
  - i. 2018 renewals (begin April 16)
  - ii. 2018 CE audit (as required by ARM 24.165.2101)

**8. Legal Report (00:40:03)**

**9. Adjourn (00:40:26)**

**Motion (00:40:26):** Mr. Naprstek moved to adjourn the meeting. Ms. Toner seconded. The motion carried unanimously.